

South Hermitage Management Company Limited

28 Stones Square, Belle Vue, Shrewsbury SY3 7JA

Email: contact@southhermitagemc.com

Website: www.southhermitagemc.com

Minutes for Annual General Meeting held on Monday 21st March 2016

Radbroke Community Centre

Shrewsbury

7.30pm

1. Present

Pam Bonner (Director)
Mary Fraser (Director/Secretary)
Anne Hasnip (Director/Chair/Site Manager)
Jean Waterman (Director/Treasurer)

James Fraser
Jane & John Halliday
Mike Jones
Chris Madden
David Moorcroft
June & Mike Walters
Pamela Watson
Sandra Wheeler

In attendance

Andrew Cross (Company Solicitor)
Tim Devanney (IT advisor)

2. Apologies for Absence

Frances Barlow (Proxy - Pamela Watson)
Daniel Bourne
Tom Brown (Proxy - Anne Hasnip)
Diana Buckle (Proxy x 2 shares - Mary Fraser)
John Lafferty
Hilary Moorcroft
Felicity & David Palacio

3. Welcome & Housekeeping from the Chair

Chair Anne Hasnip introduced the Company Solicitor, Andrew Cross, and the current Board of Directors. She also reported that shareholders Pamela Watson and Daniel Bourne have recently volunteered to become directors – and other shareholders were encouraged to consider joining the Board.

4. Resolution 1

To approve the Minutes of the 2015 AGM as an accurate record

- Proposed acceptance: Mike Walters
- Seconded: Jean Waterman

Vote: Unanimously carried by those present at last year's meeting

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5. Matters arising

- No one who had attended last year's AGM raised any matters.
- Mike Jones raised a question regarding his request (at an earlier AGM) for a poll. He was reminded that a poll had been considered to be unnecessary.
- Mike Jones raised a second question regarding Andrew Cross's response to his use of the word 'improvement' in the paper that had been tabled on his behalf at the 2015 AGM. Andrew responded by reaffirming that the work for some years had been ongoing maintenance, and he reminded Mike that he had not been present at last year's AGM when the discussion took place.

6. Resolution 2

To accept the accounts and Treasurer's report

- Proposed acceptance: Pamela Watson
 - Seconded: June Walters
- Vote: Resolution adopted with 1 abstention

7. Resolution 3

To appoint the Auditors

- Jean Waterman explained that although DHH Accountants appear in the report as Company accountants, this practice had actually merged with Baldwins Accountants at the beginning of March 2016. It was therefore proposed to accept Baldwins Accountants as Company auditor, with Nick Webb continuing to oversee the accounts.

Vote: Appointment unanimously accepted

8. Site Report

- Mike Walters expressed his approval with regard to work recently undertaken on the site, but did voice a concern that unauthorised persons using SHMC garden equipment, specifically ladders, could present a liability for the company. Anne Hasnip advised that contractors use their own equipment and that other people do not have access to SHMC stores. The treasurer confirmed that the company does have public liability insurance.
- There was some discussion about the on-site Sky equipment. This has been in place for a number of years and has recently needed some maintenance. The Board will ensure regular maintenance in the future.
- A question was raised regarding the maintenance of the wiring in individual homes. Anne Hasnip confirmed that this is not a responsibility of SHMC.

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- The brick-built TV aerial building in Stones Square carpark will be cleared with a view to it being used as an extra bin store.
- There was discussion regarding areas that need more attention. These will be discussed with the gardener and action agreed.

9. AOB

- Mike Jones asked if the increase in service charge would be reversed when the work in Stones Square carpark is completed. He was advised that the charge would not be reduced as it was generally recognised that, particularly as the site ages, there will be an ongoing need for regular upkeep and repair.
- 'From the outside looking in', Andrew Cross commented that shareholders were very lucky to have such a good management team.
- Anne Hasnip thanked Tim Devanney for his unpaid IT support.
- June Walters reported that she had experienced some difficulty unzipping the AGM documents on her computer. It was suggested that if individuals do experience difficulties, they refer back to the Secretary who would help to resolve the problem.

10. The Chair thanked everyone for attending.

Close of Meeting: 8.15pm