

South Hermitage Management Company Limited

28 Stones Square, Belle Vue, Shrewsbury SY3 7JA

email: contact@southhermitagemc.com

Website: www.southhermitagemc.com

Minutes for Annual General Meeting

The Hermitage Centre, Belle Vue Road, Shrewsbury

Thursday 22 March 2018; 7.30pm

1. Present

Mary Fraser
Anne Hasnip (Chair)
David Moorcroft
Jean Waterman

Pam Bonner
Jan Childs
Diane Elmes
Lois Forrester
James Fraser
Mike Jones
Hilary Moorcroft
Jan Rowson
Mark Tomlinson
SJ Tomlinson
Pam Watson
Sandra Wheeler

In attendance

Kevin O'Reilly, Director, Matthew's of Chester
Ros Haines, Block Manager, Matthew's of Chester

Tim Devanney
Lewis Moorcroft

2. Apologies for absence

Val Bywood (Director)
Tom Brown (Proxy - Anne Hasnip)
John Lafferty
Helen Morrison (Proxy - Diane Elmes)
Felicity & David Palacio

3. Welcome & Housekeeping from the Chair

The Chair, Anne Hasnip, welcomed everyone, thanked them for attending and introduced her fellow Directors together with Kevin O'Reilly and Ros Haines from Matthew's of Chester, the new Managing Agents.

Anne said the meeting would be outcome-focused and that the minutes would reflect this. She requested that no recording devices be used.

Kevin was invited to say a few words about Matthew's of Chester. He thanked the Directors for the opportunity to work with them, and gave a brief introduction to Matthew's.

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4. Resolution 1

To approve the Minutes of the 2017 AGM as an accurate record of the meeting

- Proposed acceptance: Pam Watson
- Seconded: Hilary Moorcroft

Vote: Resolution carried

5. Matters arising

There were no matters arising.

6. Directors' Report

The Directors' Report was circulated with the AGM papers. There were no questions or comments.

7. Resolution 2

To accept the 2017 Accounts

The Treasurer's Report was presented.

- Proposed acceptance: James Fraser
- Seconded: Pam Bonner

Vote: Resolution carried

8. Resolution 3

To appoint Messrs UHY Hacker Young as Auditors

- Proposed acceptance: Jean Waterman
- Seconded: David Moorcroft

Vote: Resolution carried

9. Site Report

The Site Report was circulated with the AGM papers. There was some discussion regarding aspects of the estate management. These were noted for the Directors', along with Matthew's, consideration.

10. AOB

10.1 Three items of AOB were submitted in advance of the meeting. The Directors provided written answers: these were circulated at the meeting and are attached to the minutes.

10.2 A discussion took place as to how best provide feedback to all residents, how to capture the news, views and opinions of residents and share them with all.

It was suggested that:

- 1) All 'news, views and opinions' be sent to Ros who will share these with the Directors at their quarterly Directors' meetings and identify any trends and common concerns being reported.

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2) These will be summarised each quarter for inclusion in the newsletter, thereby providing feedback to all residents.

3) The Directors are working to an overall 10-year maintenance plan to establish a process for considering the most urgent needs across the whole site. The full survey report that was commissioned by the Directors in 2012 is available for all shareholders to see on the SHMC website.

11. Close of meeting

The Chair thanked everyone for attending and extended an invitation to residents to stay for refreshments and informal chat following the meeting.

The meeting closed at 8.35pm.